



**NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR**  
**REQUISITION FOR INSTITUTE VEHICLE (CAR)**

Name of the Requestor : \_\_\_\_\_ Designation : \_\_\_\_\_

Contact No. \_\_\_\_\_ Department : \_\_\_\_\_

Purpose of Official Visit : \_\_\_\_\_

Date on which vehicle require : \_\_\_\_\_ Place of Visit : \_\_\_\_\_

Time (out) : \_\_\_\_\_ Time (In) : \_\_\_\_\_ **Signature of the official**

**Transport (I/c)**

**Joint Registrar**

**Dean (P&D)**

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**For office use only :**

Vehicle Name/No. \_\_\_\_\_ Driver Name : \_\_\_\_\_

Initial Reading \_\_\_\_\_ Final Reading \_\_\_\_\_ **Driver's Signature.**

**Transport (I/c)**